



**Full Governing Body Meeting**

**Part 1 Minutes**

**18 October 2023, 6.00pm at school**

*Please note that advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity. Governors respect the confidential nature of discussions and do not disclose governor business or decisions. When minutes of Governing Body meetings, Part 1, are approved they are made available to any member of the public who requests sight of them.*

**Present:** Simeon Berends, Fiona Bradley, Hannah Cole (Headteacher), Rev Fi Gwynn, Paul Heugh, Jackie Holmes, Lindsay Jack, Anna Rolfe, Fiona Tough (Chairman)

**In attendance:** Rachel Dunnage (Clerk);

**Opening Prayer:** Rev Fi opened the meeting with a prayer

*Meeting is quorate: 9/9*

	TOPIC	ACTION Who & when
1.	<b>APOLOGIES:</b> All governors were present.	
2.	<b>DECLARATION OF INTEREST</b> ( <i>conflict and pecuniary</i> ) Governors declared no potential conflicts of interests in specific agenda items at this meeting.	
3.	<p><b>FINANCE</b></p> <p><b>a. Financial Monitoring Reports (FMR)</b> The Governing Body reviewed the latest monthly FMR. The School Business Manager presented the report and responded to the governors' questions. The Governing Body noted that:</p> <ul style="list-style-type: none"> <li><b>i.</b> In a slightly better position than the beginning of the year with a smaller deficit.</li> <li><b>ii.</b> The carry forward is now c£37k.</li> <li><b>iii.</b> The main changes have come from finally receiving the monies for an EHCP</li> <li><b>iv.</b> Negatives have been caused by longer term</li> <li><b>v.</b> All the figures and templates for the new budget should be out after half-term</li> <li><b>vi.</b> There are an enormous amount of errors in people's salaries due to the new Local Authority payroll software.</li> </ul> <p><b>b. Revised Budget Plan 2023-2024</b> The Governing Body noted that any revisions to the current approved budget plan for this financial year should be submitted to the Local Authority by <b>30 November 2023</b>. No revisions were required.</p> <p><b>c. Schools Financial Value Standard (SFVS)</b> The Governing Body considered how they will review the SFVS and draw up an action plan to address any identified financial risks and issues. Aim for January so that the SFVS can be ratified at the Feb This will allow time to complete actions before the submission of SFVS to the Local Authority (LA) in March 2024. Paul Heugh raised School resource management advisers (SRMA) free service which could be used to support the demands of the school budget and SFVS. <b>Anna Rolfe will send out the <a href="https://www.gov.uk">SRMA GOV.uk link</a> to identify how Grayswood could put this in place.</b></p> <p><b>d. Governors Fund</b></p>	<p><b>A Rolfe</b> 30 Oct</p>

	<p>The Governing Body reviewed the management of the Governors Fund, in light of the Finance governor's resignation,. The GOvernign Body agreed that Rev Fi Gwynn and Jackie Holmes would take on setting up a new Governors Fund so that the previous Finance Governor could transfer money from the old to the new account.</p> <p><b>FG and JH to set up new Governors Fund account.</b></p>	<p><b>F Gwynn</b> <b>J Holmes</b> 01 Dec</p>
<p><b>4.</b></p>	<p><b>CHAIRS ACTIONS</b></p> <p>The Chairman confirmed that she had not had to take any emergency action on behalf of the Governing Body. She had attended the Heads &amp; Chairs meeting at the Diocese which focused on Equality and diversity.</p>	
<p><b>5.</b></p>	<p><b>CONSTITUTION OF GOVERNING BODY</b></p> <p>The Governing Body noted the updates to the membership of the Grayswood Governing Body and reconfirmed that all appointments/elections would be informed by the skills required to ensure effective governance of the school. The Governing Body noted that:</p> <p><b>a. Resignations</b></p> <p>There had been the following resignations since the last meeting:</p> <ol style="list-style-type: none"> <li><b>i.</b> Barry Firth, Parent Governor, with effect from 20.09.23.</li> <li><b>ii.</b> Richard Rowe, Foundation Governor (Diocese), with effect from 01.10.23.</li> </ol> <p><b>b. Appointments</b></p> <p>There had been no appointments since the last meeting.</p> <p><b>c. Governors' terms of office due to end within the next year.</b></p> <p>One governor's term of office was due to end within the next year: Anna Rolfe, Foundation Governor (Diocese), term of office ends 14.05.24.</p> <p><b>d. Vacancies</b></p> <p>The Governing Body confirmed the skills to be sought when filling the following vacancies as finance and community links:</p> <ol style="list-style-type: none"> <li><b>i.</b> 1x Staff Governor</li> <li><b>ii.</b> 1x Parent Governor</li> <li><b>iii.</b> 1x Foundation Governor (Diocese)</li> </ol> <p>The Governing Body considered how it would fill these vacancies and agreed:</p> <ul style="list-style-type: none"> <li>• <b>RD to send out new staff governor advert, ephasising that some of the meetings are on Friday mornings at 8.30am.</b></li> <li>• <b>FT to send out advert on the school facebook page and in the church Runner.</b></li> <li>• <b>RD to look on <i>Governors for Schools</i>.</b></li> </ul> <p><b>e. Succession planning</b></p> <p><b>A:</b> Chairman to send governors a short job description for the Vice-Chairman role. Carry forward.</p> <p>The Governing Body acknowledged that the Governing Body must recruit additional governors before returning to the matter of leadership replacement.</p>	
<p><b>6.</b></p>	<p><b>EDUCATION PERFORMANCE MONITORING</b></p> <p>The Governing Body received an update on current arrangements for educational provision. The Headteacher presented her report and responded to governors' questions. The Governing Body noted that:</p> <ol style="list-style-type: none"> <li><b>i.</b> The Inspection Data Summary Report IDSR national data would be issued the following day and the Headteacher would send it out to all governors. The Headteacher would update the edcation monitoring report.</li> <li><b>ii.</b> Currently, i.e. before national results are confirmed in November, the school results were above national and Surrey averages in almost all areas.</li> </ol>	

	<ul style="list-style-type: none"> <li>iii. The Yr4 multiplication check is online and relies on accurate computer skills as well as mental maths skills. Children only get 6 seconds per answer and it is not possible to correct an answer after it has been typed.</li> <li>iv. Staff plan to start children practising the online format earlier and children would use the LearnPads to take the test because the numbers are easier to use than on laptops.</li> <li>v. There are only 19 children in the 2023-24 Yr6 cohort. Each child would equate to 5% and so results could be skewed significantly by the performance of only 2 children.</li> <li>vi. The child who did not pass the Yr1 phonics screening had identified SEND needs and would re-take the test at the end of Yr2.</li> <li>vii. There was a significant gap in performance between the boys and girls in writing across a number of year groups. This was why writing would be a key focus for development this academic year. This gender profile matches the national picture. There would be a Grayswood village poetry competition soon that children could take part in.</li> <li>viii. Grayswood children achieved 86% in both reading and writing whereas national averages were 69% (writing) and 74% (reading).</li> <li>ix. The IDSR should identify results by gender and would allow comparison of the Grayswood gender gap against the national picture.</li> <li>x. Progress scores should show that children have achieved significantly positive progress scores which have risen well since the negative progress scores when the Headteacher first joined.</li> <li>xi. The Headteacher was concerned that with the new format of curriculum progression there is less time to produce long writing than before; it would be interesting to note how the inspectors evaluate this area.</li> <li>xii. The quality and presentation of writing had improved in all the foundation subjects, but there were not the same opportunities to produce writing across all foundation subjects.</li> <li>xiii. There were only 4 more-able disadvantaged children across the school this academic year.</li> <li>xiv. The staff were managing some challenging behaviour using outside agencies for support, additional staff and mitigations to the Behaviour policy which aimed to accommodate the children's special educational needs e.g. separate quiet spaces for them to work in.</li> <li>xv. The additional staff had been and continued to be paid from the school's general budget and were not covered by the children's Education, Health and Care Plan (EHCP) funding. The SENDCo had agreed to work an additional day per week next half-term.</li> <li>xvi. Behavioural support from outside agencies had limited use now because it was almost all via telephone, rather than on-site visits.</li> <li>xvii. Staff training included positive touch and de-escalation strategies.</li> <li>xviii. Finding successful ways to educate the range of special needs that mainstream schools were now expected to accommodate placed additional demands on senior leaders' time and staff skills and resilience. The Learning Support Assistants (LSAs) had been excellent.</li> <li>xix. The range of measures in place to manage challenging behaviour meant that any impact on other children's learning was minimal and this was reflected in their results.</li> </ul> <p>The Governing Body formally recorded its thanks to all staff for the additional work they are currently undertaking to ensure all children continue to learn.</p> <p><b>The Governing Body asked the Headteacher to send parents information from the recent Diocesan Heads &amp; Chairs meeting which covered the difference between equality and equity, including the visuals. The Headteacher to send all governors the IDSR national data when it comes out tomorrow.</b></p>	<p>H Cole 30 Nov H Cole 20 Oct</p>
7.	SCHOOL DEVELOPMENT PLAN (SDP)	

	<p>The Governing Body confirmed receipt of the finalised SDP priorities for this year which had been discussed in depth at the September Governing Body strategy meeting. The Governing Body approved the plan for 2023-24.</p> <p>The Governing Body agreed it would introduce a Governors' Writing award to support the writing development priority.</p> <p><b>Fiona Bradley to arrange the Writing award to launch in the spring term.</b></p>	<p><b>F Bradley</b> 05 Jan 2024</p>
<p><b>8.</b></p>	<p><b>GOVERNOR MONITORING</b></p> <p><b>a. Lead governors</b> The Governing Body allocated School Development Plan priority leads so that monitoring could be carried out in a focused and timely fashion (See appendix 1). <b>RD to update the school website with the new leads.</b></p> <p><b>b. Individual governors</b> The Governing Body viewed the individual governor monitoring reports that were ready for this meeting:</p> <p><b>i. Safeguarding (FT)</b> The Safeguarding Governor carried out a check of the single central record (SCR) and confirmed that it was completed as required. She will check the SCR against payroll information at her next visit.</p> <p><b>ii. Reading and British Values (FG)</b> The Governing Body received the Personal Development Governor's report and noted that British Values are clearly displayed in each classroom and children of all ages are aware of them. On her next visit, she would explore children's deeper understanding of British values The Chairman reported that she had also been very impressed with children's understanding of the school values and the examples that they were able to give during the interviews for School Ambassadors.</p> <p><b>iii. Humanities (AR)</b> The Governing Body received a verbal update from the lead governor monitoring the SDP quality of Education priority 1. The Governing Body noted that as the monitoring had taken place the day before the meeting the report would be presented at the next Governing Body meeting.</p> <p><b>c. Whole Governing Body</b>The Governing Body noted that all governors had completed their confirmations and the safeguarding quiz which evidences that they have undertaken the required safeguarding and Prevent training and read and understood Keeping Children Safe in Education 2023. The Governing Body agreed the areas of the school development plan it will monitor at its future meetings as:</p> <ul style="list-style-type: none"> <li>• 01 Dec–23 Anna Harris, school PSHE Lead will present on PSHE and British Values</li> <li>• 17 May 24 – Angela Barnes, school English Lead will present on writing.</li> </ul> <p><b>d. Monitoring plan</b> The Governing Body confirmed the monitoring planned to take place up to the Christmas break:</p> <p><b>i.</b> 14 Nov 1.30pm – Jackie Holmes: Assessment</p> <p><b>ii.</b> 16 Nov – Fiona Bradley: tour of school looking at school through a governor's eyes e.g. working walls</p>	
<p><b>9.</b></p>	<p><b>STRATEGIC PRIORITIES</b> The Governing Body reviewed the actions being taken towards its strategic objectives.</p> <p><b>a. SP priority 1: Grayswood Primary will become part of the right Multi Academy Trust (MAT) at the right time for the school community. (PH)</b> The Governing Body received an update from the Lead Governor, Paul Heugh. Paul responded to governors' questions and the Governing Body noted that:</p>	

	<ul style="list-style-type: none"> <li><b>i.</b> It is taking longer than last year to work through the legalities of actually joining a MAT.</li> <li><b>ii.</b> More church schools are joining MATs than in previous years.</li> <li><b>iii.</b> Trust Boards are finding that local governing bodies are very important to them in terms of their understanding of what is happening in their schools.</li> <li><b>iv.</b> It is now possible to: <ul style="list-style-type: none"> <li>○ become an Associate Members of a MAT to see whether its style and support is right for your school before committing to it permanently.</li> <li>○ commission service level agreements (SLA) from MATs e.g. building services.</li> </ul> </li> </ul> <p>The Governing Body agreed it would need to allocate time to discuss and agree its approach to the new information, particularly the SLA/Associate Member routes. The Governing Body will agree a small working group to analyse and recommend options outside the full Governing Body meetings in the spring term.</p> <p><b>b. SP priority 2: Grayswood Primary will consistently have over 200 children on roll.</b>  <b>A:</b> The Chairman will write to Felicity to pass on the Governing Body's thanks for her work on gaining access to an area of the adjacent Playing Field.  <b>Completed.</b> The project work is on-going.  <b>A:</b> Simeon Berends will forward Felicity's excellent promotional pack to all governors.  <b>Carry forward.</b></p> <p><b>c. SP priority 3: The school and local community will know all the school's unique selling points.</b>  The Governing Body noted that Simeon Berends would lead on this priority. Simeon has skills and experience that are relevant to marketing the school.</p>	<p>Clerk &amp; P Heugh to note</p> <p><b>S Berends</b> 06 Nov</p>
<p><b>10.</b></p>	<p><b>ADMISSIONS 2023-2026</b></p> <p><b>a. Current year admissions 2023-2024</b>  The Governing Body noted that the correct versions of admissions arrangements and in-year applications process were published on the school website.</p> <p><b>b. In-Year Fair Access Protocols 2023-2024</b>  The Governing Body acknowledged that the Local Authority is required under the DfE School Admissions Code to have a Fair Access Protocol in place to ensure that unplaced children, especially the most vulnerable, are offered a place at a suitable school, and all schools and academies are required to participate in this protocol.</p> <p><b>c. Next year admissions 2024-2025</b>  The Governing Body noted that the correct versions of admissions arrangements and appeals process were published on the school website.</p> <p><b>d. New round admissions 2025-2026</b>  The Governing Body reviewed the school Admissions arrangements for 2024-2025 and decided that no changes were required for 2025-2026.</p>	
<p><b>11.</b></p>	<p><b>COMMITTEES (Statutory)</b></p> <p><b>a. Headteacher's Performance Management Review (PMR) Panel</b>  The Governing Body reviewed the arrangements that are in place for the Headteacher's PMR and confirmed that it is content with the plans and appointment of the external adviser.</p> <p><b>b. Pay Committee</b>  The Governing Body received an update from the Pay Committee and noted that it will meet in the next half term to review the Performance Management process and pay recommendations.</p>	

<p><b>12.</b></p>	<p><b>POLICIES &amp; DOCUMENTS</b></p> <p>The Governing Body confirmed that the following policies had been reviewed by email in September 2023 and had been approved unanimously without amendment:</p> <ul style="list-style-type: none"> <li><b>i.</b> Safeguarding &amp; Child Protection policy</li> <li><b>ii.</b> Data Protection GDPR policy</li> <li><b>iii.</b> Whistle blowing policy</li> <li><b>iv.</b> Staff Code of Conduct</li> <li><b>v.</b> Governors Allowances &amp; Expenses</li> <li><b>vi.</b> Governor Visits</li> </ul> <p>The Governing Body reviewed the policies and documents presented for approval at this meeting.</p> <p><b>a. Policies</b></p> <p>The Governing Body approved the following policies without amendment:</p> <ul style="list-style-type: none"> <li><b>i.</b> Attendance 2023</li> <li><b>ii.</b> Online Safety &amp; Data Protection 2023</li> </ul> <p><b>b. Documents</b></p> <p>The Governing Body approved the following document without amendment.</p> <ul style="list-style-type: none"> <li><b>i.</b> SEND Information Report 2023-2024</li> </ul> <p>The Governing Body noted that the Headteacher would publish the SEND information report on the school website as is required.</p>									
<p><b>13.</b></p>	<p><b>MINUTES OF PREVIOUS MEETING &amp; MATTERS ARISING</b></p> <p><b>a. Minutes</b></p> <p>The Governing Body agreed the draft minutes of the following meetings as accurate records subject to one change:</p> <ul style="list-style-type: none"> <li><b>i.</b> Parts 1 and 2 of the 05 July 2023 FGB meeting, subject to changing Jackie to be Co-Vice Chair and not take on Chairman role.</li> <li><b>ii.</b> 20 Sept Governor Strategy meeting</li> </ul> <p>The minutes would be signed digitally by the Chairman and published on the school website.</p> <p><b>b. Matters arising</b></p> <p>The Governing Body noted that all matters arising from the previous FGB meeting are covered in this agenda.</p>									
<p><b>14.</b></p>	<p><b>TO NOTE ANY PART 2 BUSINESS</b></p> <p>The Governing Body confirmed one item is to be considered Part 2 business and excluded from the public copy of the minutes.</p>									
<p><b>15.</b></p>	<p><b>DATES OF 2023-24 MEETINGS AND FUTURE AGENDA ITEMS</b></p> <p><b>a. Meeting dates</b></p> <p>The Governing Body confirmed the dates of the FGB meetings for the remainder of the year.</p> <table border="1" data-bbox="177 1771 1337 2078"> <thead> <tr> <th data-bbox="177 1771 292 1944">Agenda Setting FRI 9am Online</th> <th data-bbox="292 1771 528 1944">Proposed FGB Meetings WED 6pm or Fri 8.30am Hybrid</th> <th data-bbox="528 1771 871 1944">Key Topic(s)</th> <th data-bbox="871 1771 1337 1944">Notes</th> </tr> </thead> <tbody> <tr> <td data-bbox="177 1944 292 2078"></td> <td data-bbox="292 1944 528 2078">W 13 SEP, 6pm</td> <td data-bbox="528 1944 871 2078">Strategy &amp; monitoring plan.</td> <td data-bbox="871 1944 1337 2078">Not formal Governing Body. Governors discuss and agree strategic and own development priorities for the year. Finalise monitoring plan.</td> </tr> </tbody> </table>	Agenda Setting FRI 9am Online	Proposed FGB Meetings WED 6pm or Fri 8.30am Hybrid	Key Topic(s)	Notes		W 13 SEP, 6pm	Strategy & monitoring plan.	Not formal Governing Body. Governors discuss and agree strategic and own development priorities for the year. Finalise monitoring plan.	
Agenda Setting FRI 9am Online	Proposed FGB Meetings WED 6pm or Fri 8.30am Hybrid	Key Topic(s)	Notes							
	W 13 SEP, 6pm	Strategy & monitoring plan.	Not formal Governing Body. Governors discuss and agree strategic and own development priorities for the year. Finalise monitoring plan.							

29 SEP 2023	<b>W 18 OCT, 6pm</b>	Monitoring meeting Improvement Priorities progress	Review FMR Curriculum lead SIP presentation/ learning walk Governor SIP monitoring report
<b>17 NOV 2023</b>	<b>F 01 DEC, 8.30am</b>	Agree draft budget Headteacher report Parent voice survey	Review FMR School SIP progress update Governor SIP monitoring report
19 JAN 2024	<b>W 07 FEB, 6pm</b>	Monitoring meeting Improvement Priorities progress	Review FMR Curriculum lead SIP presentation/ learning walk Governor SIP monitoring report
22 MAR 2024	<b>W 24 APR, 6pm</b>	Agree budget Headteacher report Pupil voice survey	Review FMR School SIP progress update Governor SIP monitoring report
26 APR 2024	<b>F 17 MAY, 8.30am</b>	Monitoring meeting Improvement Priorities progress	Review FMR Curriculum lead SIP presentation/learning walk Governor SIP monitoring report
14 JUN 2024	<b>W 03 JUL, 6pm</b>	Agree governance arrangements for 2024-2025 Headteacher report Staff voice survey	Review FMR School SIP progress update Governor SIP monitoring report

**b. Other key dates**

The Governing Body noted the other key dates for this half-term below:

- **SAT 25 Nov** : Wine and food tasting fundraising dinner

**c. Future agenda items**

No particular items were identified for the November meeting.

Agreement of MAT working group members at the spring meeting.

Meeting closed 8.00pm

Chairman's signature: *Fiona Tough*

Date: 01.12.2023

## Agreed Lead Governor responsibilities (18.10.23)

### Required roles

The Governing Body confirmed the named governors for each of the following Lead governor roles:

Lead Role	Topic areas	Lead governor 22-23	Proposed Lead governor 23-24
<b>Safeguarding</b>	Overview of safeguarding and child protection	<b>Fiona Tough &amp; Simeon Berends</b>	<b>Fiona Tough</b>
<b>SEND</b>	Overview of welfare and outcomes for SEND students	<b>Lindsay Jack</b>	<b>Lindsay Jack</b>
<b>Finance</b>	Overview of budget and resources matters (Must be member of Governing Body Pay Committee)	<b>Barry Firth</b>	<b>Vacancy</b> <i>Fiona Tough will cover this area pro tem</i>
<b>Standards</b>	Overview of educational standards, assessment, academic & non-academic outcomes	<b>Jackie Holmes</b>	<b>Jackie Holmes</b>
<b>Behaviour and attendance</b>	Overview of behaviour and attendance	<b>Vacancy</b>	<b>Fiona Bradley</b>
<b>Performance Management</b>	Overview of HR and PMR matters (Must be member of Governing Body PMR Committee)	<b>Anna Rolfe</b>	<b>Anna Rolfe</b>

The Governing Body is also recommended to appoint a Lead Governor for Premises, to include Health and Safety and, as a VA school, a Lead Governor for Admissions

#### Recommended roles

Lead Role	Topic areas	Lead Governor 22-23	Proposed Lead governor 23-24
<b>Premises</b>	As applicable: - maintenance, H&S, building work, sports facilities	<b>Simeon Berends</b>	<b>Simeon Berends</b>
<b>Admissions</b>	Admissions arrangements & consultation, admissions appeals	<b>Paul Heugh</b>	<b>Paul Heugh</b>

#### Governing Body & School Improvement Plan priority roles

The Governing Body should also appoint a named Lead Governor for each of the priorities it has identified in the School Development Plan and other significant or strategic matters the Governing Body has identified that it needs to address over the coming year. It is likely that there will be some overlap between the roles identified here and the required roles above e.g. if behaviour is a Governing Body /SIP priority, the Lead Governor for that will be the same governor named as Lead Governor for Behaviour and Attendance under *required roles*; if behaviour and attendance are both sufficiently significant in the SIP, they could be allocated to two separate Lead Governors here and the *required role* split between the two of them.

GOVERNING BODY / SIP priority	Topic areas to be agreed at this meeting	Lead Governor
<b>Governor Strategic priorities</b>	<i>SP priority 1:</i> Grayswood Primary will become part of the right Multi Academy Trust (MAT) at the right time for the school community. <i>SP priority 2:</i> Grayswood Primary will consistently have over 200 children on roll. <i>SP priority 3:</i> The school and local community will know all the school's unique selling points.	<b>Paul Heugh</b>  <b>All</b>  <b>Simeon Berends</b>
<b>Core Priorities</b>	<i>Core priority 1:</i> Writing outcomes and narrowing the gap between girls and boys. <i>Core priority 2:</i> Development of assessment in the foundation subjects.	<b>Fiona Bradley</b>  <b>Jackie Holmes</b>
<b>Quality of Education</b>	<i>QoE priority 1:</i> Humanities and Science <i>QoE priority 2:</i> Reading for pleasure <i>QoE priority 3:</i> Ensuring the curriculum is appropriately adapted for those with SEND	<b>Anna Rolfe &amp; Vacancy</b> <b>Fiona Bradley</b> <b>Lindsay Jack</b>



<b>Behaviour &amp; attendance</b>	<i>B&amp;A priority 1:</i> Outdoor Play <i>B&amp;A priority 2:</i> E-safety <i>B&amp;A priority 3:</i> Parental support <i>B&amp;A priority 4:</i> Antibullying Ambassadors	Vacancy Lindsay Jack Fiona Tough Vacancy
<b>Personal Development</b>	<i>PD priority 1:</i> British Values & Diversity <i>PD priority 2:</i> Local community links	Fiona Gwynn Fiona Gwynn
<b>Early Years Foundation Stage</b>	<i>EYFS priority 1:</i> Improve all subject leaders' understanding of EYFS <i>EYFS priority 2:</i> Early reading <i>EYFS priority 3:</i> Emotional literacy	Vacancy Vacancy Vacancy
<b>Leadership &amp; Management</b>	<i>L&amp;M priority 1:</i> Safeguarding <i>L&amp;M priority 2:</i> Staff CPD <i>L&amp;M priority 3:</i> SENDCo to increase presence in classrooms to provide support for teachers <i>L&amp;M priority 4:</i> Assessment for those with SEND and EAL in the core subjects <i>L&amp;M priority 5:</i> Governor monitoring	Fiona Tough Anna Rolfe Lindsay Jack  Lindsay Jack  Fiona Tough & staff governor